

SAGE 300 ERP Reckpress For Cashbook

Developing Solutions for Sage 300 ERP for over 35 Years

Save yourself many hours if not days and eliminate processing errors by importing and generating entries directly from your bank statement for a truly automatic reconciliation.

A tool that will exponentially improve the way you enter and reconcile your bank entries. Revolutionary in design, Rec^Xpress has been developed to save you time and money and to make your Cashbook month end procedure auick and easy. It will eliminate the pressure of ensuring all entries going though your bank account will be processed and posted to the correct accounts and will ensure your reconciliation is achieved as simply and efficiently as possible. Not only are the entries processed correctly but the entries are automatically generated instead of you having to capture the entries manually. By setting up templates and creating rules you are able to control how the entries are generated directly from the bank statement and created in your company GL, AR and AP. The more rules you create the more automated the transaction generation becomes.

Direct benefits are

- No entries need to be manually entered in Cashbook.
- Repetitive entries can be re-generated each month.
- Numbering sequences can be defined using unlimited categories and prefixes.
- Complete your reconciliation effortlessly in a fraction of the time.
- No more worrying about not allocating to the correct GL Account.
- No more worrying about balancing back to your bank statement.
- No more worrying about missing any entries in your bank statement.

RecXpress Features Include

- Importing predefined formats from your bank easily.
- Matching entries by cheque number, bank amount and date.
- Do Multiple Matching with Many Cashbook entries to One Bank Statement entry and vice versa."
- Defining matching criteria like GL account allocations and tax information to create entries automatically from • your bank statement.
- Creating entries directly in Cashbook for Bank Charges, EFT Payments, Transfers, Stop Orders and many more.
- Allocating payments from your bank statement directly to AP Vendor and AR Customer invoices.
- Generating an entry with multiple detail lines from one entry on your bank statement using distribution sets in Cashbook.



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|-----------------|---------------------|----------------------------|-----------------------|-----------|-----------------------|---------------------------|-----------|---------------|----------|--------------|----------------------|-------------------------|------------------------|--------------------|--------------------------------|-------------|------------------------------|
| | - Seattle Tar | | | | | | | | | | | | | _ | | | |
| d | | | Soft By R | elerence | ¥ A | scending | ~ >> | | | | | | Book Balar Imported | nce | 132,693.6 -222,342.9 | 2 M | atched |
| Show | Cashbook | | Category | H. | 4 | Þ | N Q | 0 | | | | | Prev. Reci Bank | on | -222.542.5 0.0 -98,604.3 | i l | 9,055 -231,397 132,793 |
| leferenc | :e | Date | Ing | not Amt. | S. Auto | . Prefix | Genera | ated No. | Source | Acces | int Account | Descrip Ty | pe | 9. M | lisc/Vend A | to Allocate | |
| DJUST | DEPOSIT | 2020-11- | 21 | -5.00 | Yes | GENR | 000000 | 041 | GE | | | Ca | ishbook | | No | (Prepay) | N |
| ASH | | 2020-11- | 18 9 | 9,055.00 | X Yes | DEPO | 000000 | 281 | SD | 1150 | AR & AP | Bank C Ca | ishbook | | No | (Prepay) | N |
| HEQUE | E BOOK | 2020-11- | 25 | -25.00 | Yes | GENR | 010101 | 142 | GE | | | CI | ishbook | | No | (Prepay) | N |
| hloride | Exact | 2020-11- | 01 | -243.58 | Yes | | 200900 | 123 | AP | | | A | counts Payable | 1200 | Ec | ualAmour | 6 N |
| EPOSI | | 202010 | | 3,000.00 | Yes | DEPO | 000003 | | SD | 1150 | | | ishbook | | | (Prepay) | N |
| EPOSI | | 2020-10- | | 520.00 | Yes | DEPO | 000002 | | SD | 1150 | | | ishbook | | | (Prepay) | N |
| EPOSI | | 2020-10- | | 2,000.00 | Yes | DEPO | 000002 | | SD | 1150 | | | ishbook | | | (Prepay) | N |
| EPOSI | T | 2020-10- | 16 3 | 3,000.00 | Yes | DEPO | 000002 | 889 | SD | 1150 | AR & AP | Bank C Ca | ishbook | | No | (Prepay) | N |
| | T/R BLA | 2019-08- | | 1,676.04 | Yes | DEPO | 000003 | | SD | | | | counts Recei | 1200 | 19 | | N |
| | T/R BLA | 2020-11- | | 4,288.35 | Yes | DEPO | 000003 | | SD | | | | counts Recei | 1200 | Y | | N |
| iould Pa | | 2020-11- | | 2,211.26 | Yes | | 200934 | | AP | | | | counts Payable | | Y | | N |
| | 2/Excide | 2020-11- | | 1,066.26 | Yes | | 200910 | | AP | | | | counts Payable | 1350 | | ocument Ni | |
| NTERE | ST | 2020-11- | 15 | -97.50 | Yes | NTR | 000000 | 062 | BC | 6320 | Interest, | other Ca | ishbook | | No | (Prepay) | N |
| | | | | | | | | | | | | | | | | | > |
| | * . | 170 | | | | | | | | | | | | _ | | | |
| snoook it By | Transaction Date | ns (2) V | Ascending | ~ | V uno V | inteconciled | ~ | Enquiry | | | | | | | | | |
| Jsed | Bank Ref | erence | Belerenc | e Da | | Descri | ntion | | _ | Bank Amount | S Connerts | | | | | | |
| No | | | DP001610201 | | 20-10-16 | Dailyd | | | | 8.520.00 | | | | | | | |
| Yes | CASH | | 3489144 | | 20-10-19 | | outvard | | | 655.00 | | | | | | | |
| Yes | CASH | | RC00000005 | | 2010-13 | | | eipte for mar | 0.000 | 8,400.00 | | | | | | | |
| No | Coolin 1 | | 348890 | | 20 10 26 | | counting | apra tor tha | agent | -2.235.00 | | | | | | | |
| No | | | 348897 | | 20-11-04 | | a for new | dellar | | -2.150.70 | | | | | | | |
| No | | | 348908 | | 20-11-05 | | Designs | Children and | | -341.27 | | | | | | | |
| No | | | 348909 | | 20-11-12 | ARC P | | | | -2.961.55 | | | | | | | |
| No | | | DP001511201 | | 20-11-15 | Dailyd | | | | 1,250.00 | | | | | | | |
| No | | | 348910 | | 20-11-17 | | lagazine | Phillid | | -75.00 | | | | | | | |
| No | | | 348906 | | 2011-18 | | none Com | | | -251.60 | | | | | | | |
| Print | Renu | - | Batch | Batch Lis | t Post R | | | | | | | | | | | efresh | Close |
| | | | | Datarca | C rosin | 1000 | | | | | | | | | | eneori | CASE |
| | x | | | | | | | | SAMINC - | Seattle Taco | ma Bank | | | | | •• | |
| | SEATAC | -Seattle T | acoma Bank | | | | | | | | | | | | | | |
| | AI | | v Si | ort By F | Reference | Ascer | sding ⊻ | >> | | | | | Boo | k Balance orted | 132.8 | 33.62 | Matched |
| | 14 | | 10 | alegory 📙 | ieletence Iele | | | H & C | 3 | | | | Pres | Recon | | | .222.3 |
| | Matche | y Matched d With Erro | | Ā | mount | | | | | | | | Ban | k | -98,6 | 34.34 | -222.3 |
| | Malche | dAmount | | C | B Reference | | Second | No. 📅 | Source | Account | Account Descrip. | Type | Misc | Nend | Auto Allocate | | ptional FL. |
| | Proving | ten Drie An sky Reconci | iount int | S | tatement rans.Code | | 00000041 | GE | 00000 | - Account | Account Descript. | Cashbook | ~ H60 | | No (Prepay) | No | pand PL. |
| | No Mate | ch | | G | iL Account | | 00000281 | SD | | 1150 | AR & AP Bank C. | | | | No (Prepay) No (Prepay) | No | |
| | Not Pre- | vicusly Rec 8 To One 8 | oncied P | C | allegosy 25.00 | | 00000042 | GE | | | Contract of Dank Co. | Cashbook | | | No (Prepay) | No | |
| | Marin B. | ank To One | C8 Enty | | -243.56 | | 20090023 | AP | | | | Accounts Pa | tyable 1200 | | EqualAmount | No | |
| | Recipe | ess | | | 3,000.00 | | 00000282 | SD | | 1150 | AR & AP Bank C. | | | | No (Prepay) | No | |
| | DEPOS | | 2020-10-16 | | \$20.00 | | 0000287 | 50 | | 1150 | AR & AP Bank C. | | | | No (Prepay) | No | |
| | DEPOS | | 2020-10-16 | | 2,000.00 | | 0000288 | SD | | 1150 | AR & AP Bank C. | | | | No (Prepay) | No | |
| | DEPOS | | 2020-10-16 | | 3,000.00 | | 0000289 | SD | | 1150 | AR & AP Bank C. | | | | No (Prepay) | No | |
| | | SIT/R BLA. | | | 1,676.04 | | 0000290 | 50 | | | | Accounts Re | | | Yes | No | |
| | | SIT/R BLA. | | | 4,288.35 | | 00000291 | SD | | | | Accounts Re | | | Yes | No | |
| | Gould P | | 2020-11-01 | | 2,211.28 | | 20093023 | AP | | | | Accounts Pa | | | Yes | No | |
| | IN1350 INTERI | 192-Excide | 2020-11-01 2020-11-15 | | 1,066.26 | | 20091023 | AP BC | | 6320 | Interest, other | Accounts Pa Cashbook | iyable 1350 | | Document Numb No (Prepay) | No No | |
| | | | | | | | | BC | | 6320 | interest, other | Cashbook | | | No (Prepay) | No | |
| 、 I | | FOT DEC | | | | | | | | | | | | | | | |



Rec^X*press* Lets You Match Multiple Entries

- Match multiple Cashbook entries to one bank statement entry.
- Match multiple bank statement entries to one Cashbook entry.
- Match by amount and date.
- Create variance amount entries from Matched With Error entries.

Create Rec^Xpress Rules

| Category Defaults Category I4 PAYMENTS Payments Payments | | | | | | Auto# Pre | ix Next Numl 00000212 | | | |
|--|------------------|----------------------|----------------|---------------------|----|-------------|-----------------------|---------------------|--|--|
| alegoly | | in a l | i dymonia | | | | | | | |
| Q, Tr.Code | Description | Entry Description | Compare Method | Compare Description | Q | Source Code | Account | Account Description | | |
| 003 | Company transfer | Software Programs | LIKE | MICROSOFT | 2 | | 0604 | COMPUTER EXPENSES | | |
| 003 | Company transfer | Stationery and Offic | LIKE | WALTONS | 2 | | 1081 | STATIONERY | | |
| 003 | Company transfer | Local Plumber | LIKE | Jav's | 2 | | 1006 | OFFICE MAINTENANCE | | |
| 003 | Company transfer | | LIKE | IBTOD | 2 | | | | | |
| 003 | Company transfer | Post Office Box | LIKE | POSTBOX | 2 | | 1055 | POSTAGE | | |
| 003 | Company transfer | Times Subscription | | TIMES | 2 | | 1080 | SUBSCRIPTIONS | | |
| 003 | Company transfer | Shares - Broker | None | PJONET | 2 | | 0240 | Shares @ Cost | | |
| 003 | Company transfer | Local Council Assoc. | LIKE | MARP | 2 | | 1080 | SUBSCRIPTIONS | | |
| 003 | Company transfer | Post Office | LINE | PHILATELIC | 2 | | 1055 | POSTAGE | | |
| 003 | Company transfer | Engen Garage | LIKE | MOTOR | 2 | | 0610 | MOTORCAR EXPENSES | | |
| 003 | Company transfer | Computer Payment | LIKE | COMPUTER | 2 | | 0206 | COMPUTER EQUIPMEN | | |
| 003 | Company transfer | Mr Builders Hardware | LIKE | HARDWARE | 2 | | 1006 | OFFICE MAINTENANCE | | |
| 003 | Company transfer | Petrol Expenses | LIKE | PETROL | 2 | | 1053 | PETROL | | |
| 003 | Company transfer | | LIKE | Post Office | 1 | | 1080 | SUBSCRIPTIONS | | |
| 003 | Company transfer | Training for Comput | LIKE | SmartStaff Training | ST | | 0617 | STAFF COSTS/RECRUI1 | | |
| 024 | Magtape | Automobile Assoc | LIKE | AA | 2 | | 1080 | SUBSCRIPTIONS | | |
| 064 | Account Payment | Sky TV | LIKE | SKYTV | 2 | | 1080 | SUBSCRIPTIONS | | |



Templates can be created for entries that are repeated each month in your bank statement. Assign default information to your bank statement entries such as:

- Entry Description
- **Distribution Code**
- Account Code
- Tax Group
- Sales or Purchases
- Distribution Sets for Multiple Allocations
- AR and AP allocations
- Comments

Why Use Rec Xpress?

- Your bank's custom format provides a perfect fit. Over 220 banks already defined internationally. •
- Initial matching gives you 99% accuracy by matching by check or amount/date.
- User friendly screen to match entries not yet matched correctly.
- Many to one and one to many matching give you complete reconciliation. .
- Balance and last statement date automatically entered from statement.
- Generates recurring entries saving hours of manual user capturing.
- Complete accuracy of entries guaranteed from user defined templates.

Established in 1983, Peresoft Software has become the undisputed leader in developing Cash Management solutions for Sage 300 ERP. Over the past three decades Peresoff's flagship product, Cashbook, has been established as the de facto Cash Management solution for Sage 300 ERP internationally.

Today an award-winning reputation has earned Peresoft one of the most trusted names in the development of solutions that both enhance and extend the functionality of Sage 300 ERP products. Peresoft products are sold and supported by more than 500 dedicated Solution Providers around the world.

All products are developed using the Sage SDK.

For more information about these and other PereSoft products, please visit us at:





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