

Peresoft[®]

New Features in Version 2023

rec~~x~~press[®]

cash.book

eft~~x~~press[®]

bak~~x~~press

cash·book

Cashbook Enhancements

Products: Cashbook | On Premise and Web UIs

Cashbook Enhancements

- Customize G/L Batch Description
- Post Batches Separately
- Send to Cashbook Field Options for AR/AP
- Cashbook Optional Fields
- Reversals in Bank Reconciliation
- Cashbook Batch List
- EFT Validation in Batch Entry

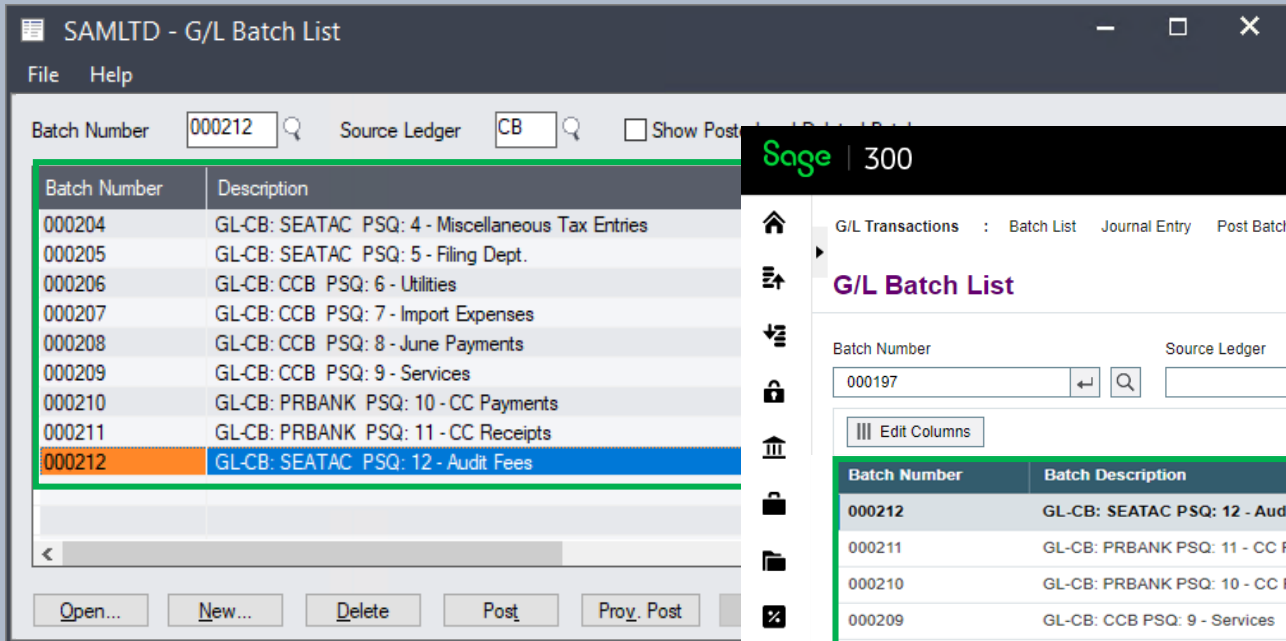
Customize G/L Batch Description

[illegible]

Customize the G/L Batch Description sent to General Ledger by setting up your own description to update the Batch Description in G/L Batch List and General Ledger Journal Entry. The following options are available:

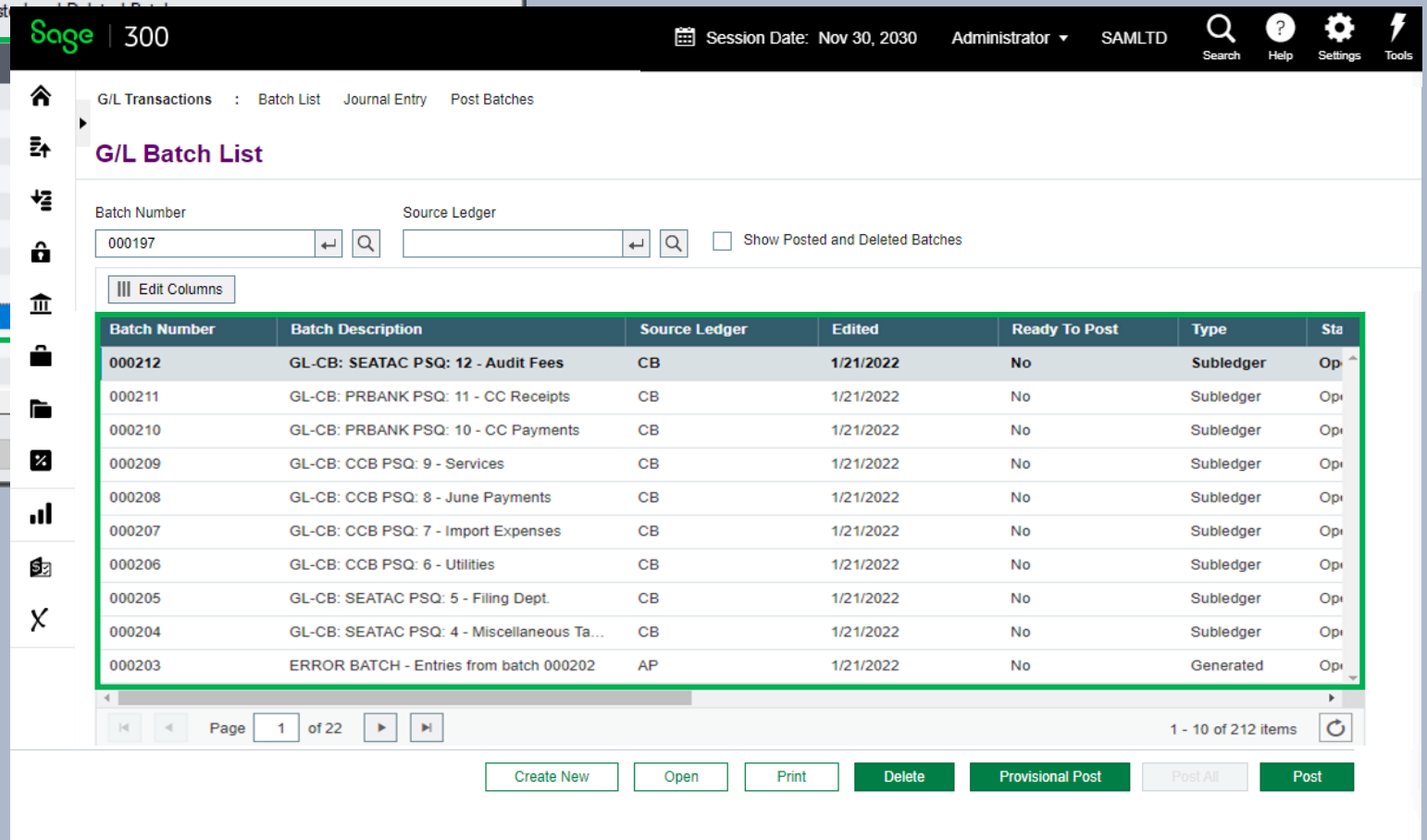
- Description
- Segment 1 – 3
 - Posting Sequence
 - Batch ID
 - Bank Code
 - Batch List Description
- Separator
- Specify

G/L Batch List example



Here you can view an example of the customized G/L Description we selected in Cashbook Options in the previous slide:

- Bank Code
- Posting Sequence
- CB Batch List Description



Post Batches Separately

SAMLTLD - C/B Options

File Help

General Options Integration With Other Systems Retrieve From Other Systems

G/L Integration

☒ During Posting
☐ On Request Using Create G/L Batch Icon
☐ Consolidate G/L Transactions On Transfer
☐ Append G/L transactions to Existing Batch
☒ Post Batches Separately

Batch Description GL-CB: 999999PSQ:999999-ZZZZZZZ

Post Batches Automatically In

☐ General Ledger
☐ Accounts Payable
☐ Accounts Receivable
☐ Job Costing

Save

If this option is selected, and the user posts a range of Cashbook batches, a separate General Ledger batch will be created for each Cashbook batch. The Cashbook posting sequence will be the same for the range posted.

Note: All Cashbook G/L entries must be transferred to G/L before changing this option using C/B Periodic Processing | Create G/L Batch

300

Session Date: Nov 30, 2030

Administrator ▾

SAMLTD

Search
 Help
 Settings
 Tools

C/B Setup : Options Bank Accounts Source Codes Distribution Sets Miscellaneous C... More ▾

C/B Options

General Options

Integration With Other Systems

Retrieve From Other Systems

G/L Integration

☒ During Posting
 ☐ On Request Using Create G/L Batch Icon

☐ Consolidate G/L Transactions On Transfer
 ☐ Append G/L Transactions To Existing Batch
 ☒ Post Batches Separately

Send To G/L Description

Example

Description	First Segment	Separator	Specify	Second Segment	Separator	Specify	Third Segment
GL-CB:	Batch ID	Own Separator	PSQ:	Batch ID	- Hyphen		Batch List Description

Post Batches Automatically In

☐ General Ledger
 ☐ Accounts Payable
 ☐ Accounts Receivable

Print

Save

Close

Copyright© 2022 Peresoft Software v4.00

Send to Cashbook Field Options for AR/AP

SAMLT - C/B Options

File Help

General Options Integration With Other Systems Retrieve From Other Systems

Retrieve From

☒ Accounts Payable AP Source Code AP

☒ Accounts Receivable AR Source Code AR

☐ Order Entry

☐ Other

Source Application

Payroll Source Code PR

AP/AR Options

A/P Options

☐ Create Single Reference Batch

☐ Exclude Void Cheques

☐ Exclude Alignment Cheques

☐ Set AP Ready to Post

☐ EFT Batch

☐ Append EFT batches?

A/R Options

☐ Create Deposit Batch

☐ Set AR Ready to Post

☐ Refunds as EFT Batch

Save

Sage 300

Session Date: Nov 30, 2030 Administrator SAMLT

C/B Setup : Options Bank Accounts Source Codes Distribution Sets Miscellaneous C... More

C/B Options

General Options Integration With Other Systems Retrieve From Other Systems

Retrieve From

☒ Accounts Payable AP Source Code AP

☒ Accounts Receivable AR Source Code AR

☐ Order Entry

☐ Other

Source Application

Payroll Source Code PR

A/P Options

☐ Create Single Reference Batch ☐ Exclude Void Cheques ☐ Exclude Alignment Cheques ☐ Set AP Ready to Post ☐ EFT Batch ☐ Append EFT Batches?

A/R Options

☐ Create Deposit Batch ☐ Set AR Ready to Post ☐ Refunds as EFT Batch

Send To Fields

Program

Accounts Receivable

Accounts Payable

Accounts Receivable

Accounts Receivable Refunds

Send To Cashbook

Remittance ID

Remittance ID

Transaction Reference

Payment Code

Print Save Close

In C/B Options | Retrieve From Other Systems you can select the **Send To Cashbook** fields that you want to retrieve from AP, AR or AR Refunds. The field selected will update the reference field in the retrieved Cashbook batch.

Cashbook Optional Fields – Web UIs

Sage | 300

Session Date: Nov 30, 2030 Administrator SAMLTD Search Help Settings Tools

C/B Setup : Options Bank Accounts Source Codes Distribution Sets Miscellaneous C... More

C/B Optional Fields

Options

Location

Batch Header

+ Add Line - Delete Line

	Optional Field	Optional Field Description
<input type="checkbox"/>	ACCTCLASS	Account Class
<input type="checkbox"/>	CASHFLOWTYPE	Cash Flow Type
<input type="checkbox"/>	PYMTMETHOD	Payment Method

Page 1 of 1

Copyright© 2022 Peresoft Software v4.00

Sage | 300

Session Date: Nov 30, 2030 Administrator SAMLTD Search Help Settings Tools

C/B Setup : Options Bank Accounts Source Codes Distribution Sets Miscellaneous C... More

C/B Optional Fields

Options

Location

Batch Detail

+ Add Line - Delete Line

	Optional Field	Optional Field Description	Value Set	Value	Value Description
<input type="checkbox"/>	ACCTCLASS	Account Class	Yes	Accounts Payable	Accounts Payable
<input type="checkbox"/>	NOTE	Note	No		

Page 1 of 1

1 - 2 of 2 items

Save Delete Settings Close

Copyright© 2022 Peresoft Software v4.00

Cashbook Optional Fields setup now available in Web UIs

Reversals in Bank Reconciliation

When reversing a single entry in a Deposit or Single Reference batch, a more detailed description to include the Batch Entry Description is written to the reversed transaction.

SAMLTD - C/B Bank Reconciliation

File Help

Bank Code: SEATAC Seattle Tacoma Bank

Search Using: Reference

M	* Ref/Chq Number	Date	Description	Amount	S	Reconciled Amount	Variance	Status Description
	348894	2030/11/03	Office Maintenance	-1 167,70	X	-1 167,70	0,00	Reconciled
	348895	2030/11/04	Grant Office Supplies	-401,40	X			
	348896	2030/11/04	Gould Manufacturing Ltd.	-1 194,12	X			
	348897	2030/11/04	Postage for newsletter	-2 150,70				
	348898	2030/11/05	Office Party	-1 000,00	X			
	348899	2030/11/08	Advertising	-7 100,00	X			
	348900	2030/11/09	Astral Construction Co Ltd.	-31 561,90	X			
	348901	2030/11/15	Excide Industrial Batteries	-150,00	X			
	348902	2030/11/10	Teas and Cleaning	-1 091,99	X			
	348903	2030/11/05	Astral Construction Co Ltd.	-310,00	E			
	348904	2030/11/16	ABC Stationers	-572,38	X			
	348905	2030/11/05	BP Garage	-97,49	X			
	348908	2030/11/05	Wood Designs	-341,27				
	348909	2030/11/12	ABC Printers	-2 961,55				
	348914	2030/11/19	The Courtyard	-655,00	X			
	348914A	2030/10/19	The Courtyard	655,00				
	BC0000000001	2030/11/25	Statement charges for No...	-158,00	X			
	BC0000000002	2030/10/26	Statement charges for Oct...	-136,00	X			
	DP0000000003	2030/11/05	Batch Number 000003	118 451,57	X			
	DP0000000004	2030/11/05	Batch Number 000004	13 418,11	X			
	DP0000000007	2030/11/30	Batch Number 000021	95,92				
	DP0000000007	2030/11/30	Reverse - Coastal Heating ...	-16,68	R			
	DP0016102010	2030/10/16	Daily deposits	8 520,00				
	DP0019102010	2030/10/19	Miscellaneous Cash sales	4 520,00	X			
	DP0020102010	2030/10/20	Auto transfer from Pine Su...	7 250,00	X			

Cashbook - Sorted by: Ref/Chq Num

Sage 300

Session Date: Nov 30, 2030 Administrator SAMLTD

C/B Bank Reconciliation : Reconcile Cashb... Bank Summary Transaction Enq...

C/B Bank Reconciliation

Bank Code (Locked): SEATAC Bank Name: Seattle Tacoma Bank

Sort/Search By: Date Direction: Asc All

Bank Totals

BF	1/1/2030	0.00
CF	11/30/2030	136,939.95
BK		123,601.51

M...	Ref/Chq Number	Date	Description	Amount	S	Reconciled Amount	Variance	Status Description	Comments
	70001	11/30/2030	Chloride Systems	1,721.00		0.00	0.00	Unreconciled	
	90001	11/30/2030	Chloride Systems	-182.72		0.00	0.00	Unreconciled	
	DP0000000007	11/30/2030	Batch Number 000021	95.92		0.00	0.00	Unreconciled	
	DP0000000007	11/30/2030	Reverse - Coastal Heating of ...	-16.68	R	-16.68	0.00	Reversed	
	PC0000000023	11/30/2030	Petrol Card charges	-324.00	X	-324.00	0.00	Reconciled	
	SL0030112010	11/30/2030	Staff wages	-20,000.00	X	-20,000.00	0.00	Reconciled	
	TF0030110000	11/30/2030	Transfer to call account	-25,000.00	X	-25,000.00	0.00	Reconciled	

Page 6 of 6 51 - 57 of 57 items

Cashbook Bank Statement History

Print Close Bank Close

Cashbook Batch List – On Premise

If the Show Post Form option is selected, all batches that are set to 'Ready To Post' will be included in the range to post. This is regardless of whether you are on a batch that is set to 'Ready To Post' or not.

SAMLTD - C/B Batch List

FileSettingsHelp

☒ Show Post Form

☐ Show Posted and Deleted Batches

☒ Ascending
☐ Descending

BankSEATAC

Batch Num...	Bank	Description	Ready To Post	Batch Type	Status	Entry Type
000001	SEATAC	Batch Number 000001		Normal	Posted	Imported
000002	SEATAC	Batch Number 000002		Normal	Posted	Imported
000003	SEATAC	Batch Number 000003		Normal	Posted	Imported
000004	SEATAC	Batch Number 000004		Normal	Posted	Imported
000005	SEATAC	Batch Number 000005		Normal	Posted	Imported
000006	SEATAC	Batch Number 000006		Normal	Posted	Imported
000007	SEATAC	RecXpress Batch		Normal	Posted	RecXpress
000008	SEATAC	RecXpress Variance Batch		Normal	Posted	RecXpress Adju...
000009	SEATAC	Batch Number 000009		Normal	Posted	Entered
000010	CCB	Batch Number 000010	Yes	Normal	Ready To Post	Entered
000011	SEATAC	Batch Number 000011	No	Normal	Open	Entered

Open...DeleteNewPostPrintGenerate

RefreshClose

SAMLTD - C/B Post Batches

FileHelp

Warning: Backup your data before continuing.

This function will post batch entries in the range of batches selected, and update the Cashbook.

Ranges to Post

From000010To000010

BatchesBanks

Reconcile Transactions on Posting

☒ None☐ All☐ Zero amounts

☐ Lock Reconciled Transactions

Post

Close

EFT Validation in Batch Entry

Improved EFT validation when saving an EFT Batch.

SAMLTD - C/B Batch Entry

File Settings Help

Batch: 000014 Bank: SEATAC USD Entered By: ADMIN *Required No. Entries: 0 Open: 0.000 Debit Total: 0.000 Credit Total: 0.000

Entry: 00001 Date: 2030/11/30 Year/Period: 2030 - 11

Ref/Cheque: 140001 EFT Type: Cashbook Tax Group: AGST

Misc. Code: Source: 1.5320000

Description:

Distribution:

	Q	Src	Description	Q	Account	Account Description	Quan...	Receipt
1	AP		Accounts Payable		1023	Bank account, Mast...	0	
2	GE		General Entries		9999	Suspense	0	
3	BC		Bank Charges		1200	Investments, short te...	0	

Error

Error

Description: The Miscellaneous Code for EFT entry 00001 cannot be blank.

Source: 15:16:55

Print Close

Tax Amount: 135.66

Add Delete Print Tax Optional Post

Sage | 300

Session Date: Nov 30, 2030 Administrator SAMLTD Search Help Settings Tools

C/B Transactions : Batch List Batch Entry Post Batches Cheque/Receipt/... Retrieve From Ot...

C/B Batch Entry Options Create New Entry Create New Batch

Batch Number: 000014 Bank Code: SEATAC USD Entered By: ADMIN

Entry Number: 00001 Date: 11/30/2030 Year/Period: 2030 - 11

Ref/Cheque: 140001 EFT Type: Cashbook Tax Group: AGST Purchases

Misc. Code:

Currency: USD Type: Source:

Description:

+ Add Line

Batch Totals

Status	Open	No. Entries	
Debits		0.000	
Credits		0.000	

Please correct the following issue(s):

- A problem occurred and your changes could not be saved. Please try again.
- Warning - The EFT Miscellaneous/Vendor code bank details for entry 00001 have not been approved and will not be posted.
- The Miscellaneous Code for EFT entry 00001 cannot be blank.

Src	Description	Q	Account	Account Description	Quan...	G/L Amount
AP						-286.84
GE						2,852.88
BC	Bank Charges	1200	Investments, short term		0	-279.93

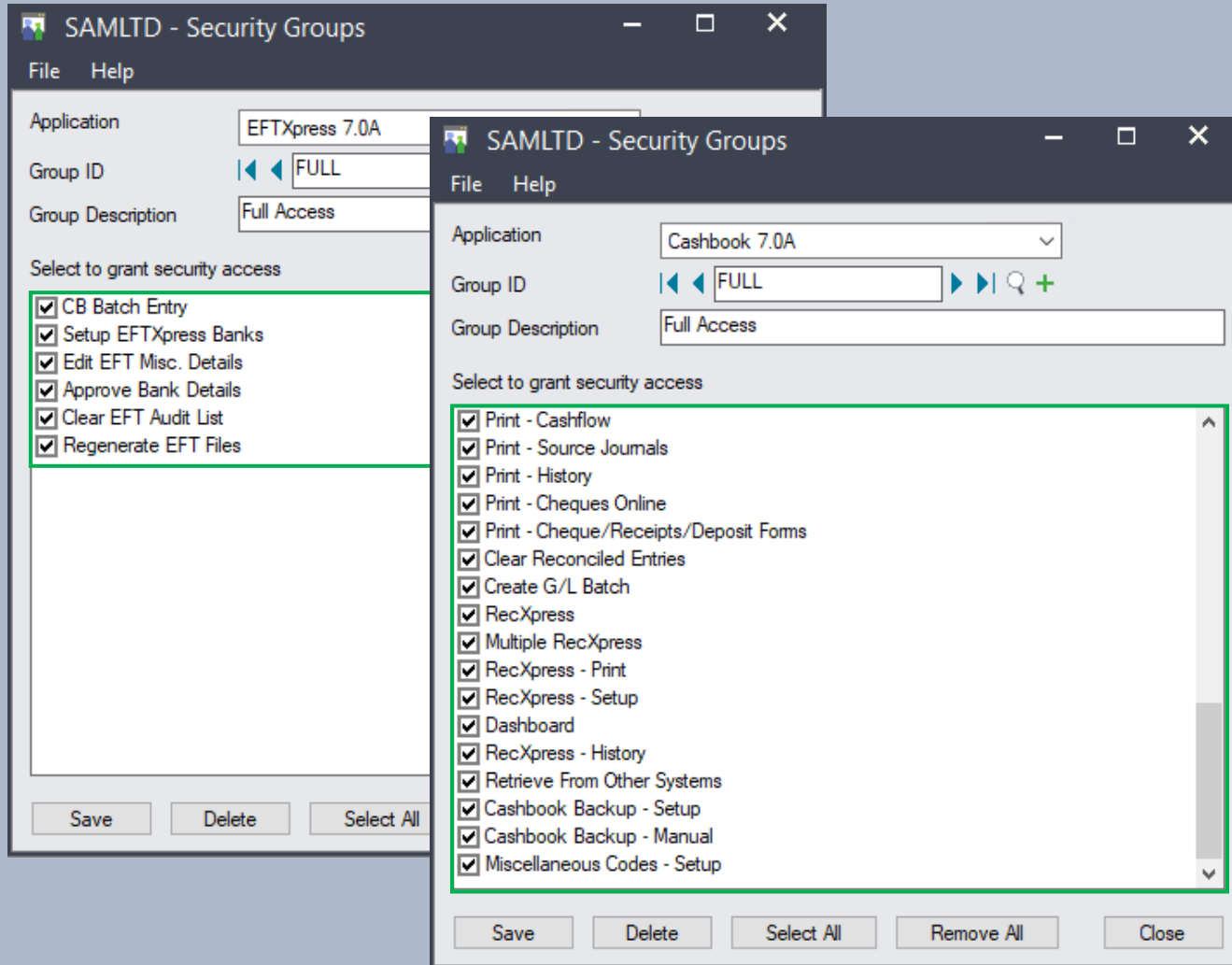
Page 1 of 1 1 - 3 of 3 items

Tax Amount: 135.66 Entry: 3 1,492.24

New Entry Print Tax Optional Delete Post Save Close

Copyright© 2022 Peresoft Software v4.00
Peresoft Software & Support

New Security Groups – On Premise



Additional security has been added to Cashbook Security Groups:

Cashbook Backup – Setup: Restrict the backup setup of Cashbook and RecXpress processes

Cashbook Backup – Manual: Restrict the backup setup of manual backups

Miscellaneous Codes – Setup: Override the Setup Maintenance security, if selected, to allow access to Miscellaneous Codes

Additional security has been added to EFTXpress Security Groups:

Clear EFT Audit List – Setup security to allow the clearing of the EFT Audit List.

Regenerate EFT Files – Setup security to allow users to regenerate an EFT file from a posted EFT batch.

bakXpress

New Product: bakXpress

Products: Cashbook and RecXpress for Cashbook | Web UIs Only

Backup Setup

User ID: Configure backup options per user

Application: Select the application you would like to setup the Backup options for.

- Cashbook
- RecXpress

File Name: Create Backup File Name by user

Backup options can be configured for each major process performed by Cashbook

- Enable automatic Backups
- Enable confirmation before Backup
- Create custom description
- Include the Posting Sequence
- Include the Batch ID
- Include Batch Description

Note: If any of the options are on for Single or Range Post (posting Seq, Batch ID, Batch Desc), then the default description is not used.

Backup Setup

User ID: ADMIN Application: Cashbook File Name: SAMLTD .BAK

Line	Process	Enable	Confirm	Description	Posting Seq	Batch ID	Batch Description
1	Single Post	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2	Range Post	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
3	Range Reversal	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		
4	Clear Transactions	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				
5	Create GL	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				

Page 1 of 1 1 - 5 of 5 items

Print Save Close

Backup Setup Report

Print the Backup Setup Report showing the options that have been entered.

Date: 2/25/2022 3:16:12PM
Backup Setup (CBBACKUP)

Sample Company Limited

Page: 1
User: ADMIN

From [ADMIN] to [ZZZZZZZZ]

Process	Backup File Name	Auto	Confirm	Description	Posting Seq	Batch ID	Batch Desc.
User: ADMIN Application: CB							
Single Post	SAMLTD	No	Yes	Testing Single Post	Yes	Yes	Yes
Range Post	SAMLTD	No	No	Testing Range Post	Yes	No	Yes
Range Reversal	SAMLTD	No	No	Testing Range Reversal	Yes	No	Yes
Clear Transactions	SAMLTD	No	No	Testing Clear Transactions	No	No	No
Create GL	SAMLTD	No	Yes	Testing Create GL	No	No	No
User: TEST Application: CB							
Single Post	SAMLTD	No	Yes		Yes	Yes	Yes
Range Post	SAMLTD	No	Yes		Yes	Yes	Yes
Range Reversal	SAMLTD	No	Yes		Yes	Yes	Yes
Clear Transactions	SAMLTD	No	Yes		Yes	Yes	Yes
Create GL	SAMLTD	No	Yes		Yes	Yes	Yes

Date: 2/25/2022 3:16:12PM
Backup Setup (CBBACKUP)

Sample Company Limited

Page: 2
User: ADMIN

User: USER1
Application: CB

Single Post	SAMLTD	No	Yes		Yes	Yes	Yes
Range Post	SAMLTD	No	Yes		Yes	Yes	Yes
Range Reversal	SAMLTD	No	Yes		Yes	Yes	Yes
Clear Transactions	SAMLTD	No	Yes		Yes	Yes	Yes
Create GL	SAMLTD	No	Yes		Yes	Yes	Yes

Sage | 300

Session Date: Nov 30, 2030 Administrator SAMLTD Search Help Settings Tools

Backup : Backup Setup Backup Now Backup Audit Re...

Backup Setup Options

User ID Application File Name
ADMIN Cashbook SAMLTD BAK

Edit Columns

Line	Process	Posting Seq	Batch ID	Batch Desc...
1	Single Post	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2	Range Post	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
3	Range Reversal	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4	Clear Transactions	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
5	Create GL	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Backup Setup Report

Range: User ID
ADMIN ZZZZZZZZ

Print

Page 1 of 1

1 - 5 of 5 items

Print Save Close

Copyright© 2022 Peresoft Software v4.00

Backup Now

Sage | 300

Session Date: Nov 30, 2030 Administrator SAMLTD Search Help Settings Tools

Home

C/B Analysis Reports

C/B Audit Reports

C/B Bank Reconciliation

C/B Periodic Processing

C/B Transactions

C/B Transaction Reports

C/B Setup

Backup

Backup Setup

Backup Now

Backup Audit Report

Option to process a manual backup on demand

Sage | 300

Session Date: Nov 30, 2030 Administrator SAMLTD Search Help Settings Tools

Backup : Backup Setup Backup Now Backup Audit Re...

Backup Now

Options

Description

File Name

GL-Month End

SAMLTD

.BAK

Backup History

Display From

For User

10/31/2030

Search

+

>>

Edit Columns

ID	Description	Position	User	Start Date	Finish Date	Size (bytes)	Server Name
1179	Manual Backup	51	ADMIN	2022-02-25 10:48:20	2022-02-25 10:48:22	178,613,248	SPU5-1-6-29-588\SQLEXPRESS
1178	Test Backup from Wayne	50	WAYNE	2022-02-18 18:41:11	2022-02-18 18:41:12	178,547,712	SPU5-1-6-29-588\SQLEXPRESS
1177	Backup Before Month End Feb 2022	49	ADMIN	2022-02-18 07:31:35	2022-02-18 07:31:37	178,416,640	SPU5-1-6-29-588\SQLEXPRESS
1176	Testing Clear Transactions	48	ADMIN	2022-02-18 07:30:16	2022-02-18 07:30:18	178,416,640	SPU5-1-6-29-588\SQLEXPRESS
1175	P Seq:29 - Posting-000039-Batch Number 0...	47	ADMIN	2022-02-18 07:29:26	2022-02-18 07:29:28	178,154,496	SPU5-1-6-29-588\SQLEXPRESS
1174	backup for today 15 Feb - test date filter	46	ADMIN	2022-02-15 10:54:35	2022-02-15 10:54:37	178,285,568	SPU5-1-6-29-588\SQLEXPRESS
1173	backup for today 14 Feb to test date filter	45	ADMIN	2022-02-14 19:21:51	2022-02-14 19:21:53	178,285,568	SPU5-1-6-29-588\SQLEXPRESS
1172	P Seq:28 - Bank Reconciliation - Range Rev...	44	ADMIN	2022-02-13 19:57:17	2022-02-13 19:57:19	178,220,032	SPU5-1-6-29-588\SQLEXPRESS
1171	P Seq:27 - Posting-000054-Batch Number 0...	43	ADMIN	2022-02-13 19:53:28	2022-02-13 19:53:29	178,220,032	SPU5-1-6-29-588\SQLEXPRESS
1170	TestWayne3	42	ADMIN	2022-02-13 19:51:01	2022-02-13 19:51:02	178,154,496	SPU5-1-6-29-588\SQLEXPRESS

Page 1 of 2 1 - 10 of 12 items

Backup

Close

Copyright© 2022 Peresoft Software v4.00

Print Backup Now Report

Sage | 300

Session Date: Nov 30, 2030 Administrator SAMLTD Search Help Settings Tools

Backup : Backup Setup Backup Now Backup Audit Re...

Backup Audit Report

User:
From ADMIN To ZZZZZZZZ
Date:
From 1/1/2020 To 1/1/2099
Result
All
Backup Failed
Backup Successful
Backup Failed To Start
Backup Declined

Print Close

The Backup Audit Report will print an audit report of each time a backup was performed. If the user declines the backup before running a process, this will also be written to the audit log. Select the User Range, Date Range and the backup Result you would like to print.

Date: 2/25/2022 3:18:16PM
C/B Backup Audit (CBBUAUDT)
User From [ADMIN] To [ZZZZZZZZ]
Date From [20200101] To [20990101]
Backup Result [All]

Sample Company Limited

Page: 1

Date	Time	Set ID	Auto	Confirm	User Selection	Called From	Result
User: ADMIN Application: CB							
2/18/2022	5:30:46AM	1175	Yes	Yes	Yes	Batch List - Post	Successful
Description: P Seq:29 - P Seq:29 - Posting-000039-Batch Number 000039				Backup Name: SAMLTD			
Comments: Backup was successful.				Backup File Name: SAMLTD			
2/18/2022	5:30:46AM	0	Yes	Yes	No	Batch List - Post	Declined
Description: P Seq:30 - Posting-000031-Batch Number 000031				Backup Name: SAMLTD			
Comments: User declined backup. (P Seq:30 - Posting-000031-Batch Number 000031				Backup File Name: SAMLTD			
2/18/2022	5:30:46AM	1176	Yes	No	N/A	Clear Cashbook	Successful
Description: Testing Clear Transactions				Backup Name: SAMLTD			
Comments: Backup was successful.				Backup File Name: SAMLTD			
2/18/2022	5:31:58AM	1177	No	No	N/A	Manual Backup	Successful
Description: Backup Before Month End Feb 2022				Backup Name: Backup Before Month End Feb 2022			
Comments: Backup was successful.				Backup File Name: SAMLTD			
2/18/2022	2:15:39PM	1178	No	No	N/A	Manual Backup	Successful
Description: Test Backup from Wayne				Backup Name: Test Backup from Wayne			
Comments: Backup was successful.				Backup File Name: SAMLTD			
2/25/2022	8:48:22AM	1179	No	No	N/A	Manual Backup	Successful
Description: Manual Backup				Backup Name: Manual Backup			
Comments: Backup was successful.				Backup File Name: SAMLTD			

6 Records Printed.

Backup Process

Sage | 300

Session Date: Nov 30, 2030 Administrator SAMLTD Search Help Settings Tools

C/B Transactions : Batch List Batch Entry Post Batches Cheque/Receipt/... Retrieve From Ot...

C/B Batch List

Batch Number 000014 Show Posted and Deleted Batches Direction Descending Bank Code SEATAC Show This Bank Only

Batch Number

000014
000013
000012
000011
000010
000009
000008
000007
000006
000005

Batch

From 000010 To 000010

Bank

From To ZZZZZZZZZZZZ

Reconcile Transactions on Posting

☒ None ☐ All ☐ Zero Amounts

☐ Lock Reconciled Transactions

Backup Database

Description

Posting-000010-Batch Number 000010

Copyright© 2022 Peresoft Software v4.00 Peresoft Software & Support

Post Close

Backup Database: Customize the Backup Description before backing up and posting.

If confirm has been selected in Backup Setup the User will be asked to confirm if they would like to backup the database before posting.

Confirmation

Would you like to backup the database before posting? If you select No, no backup will be performed and the process will continue.

Cancel No Yes



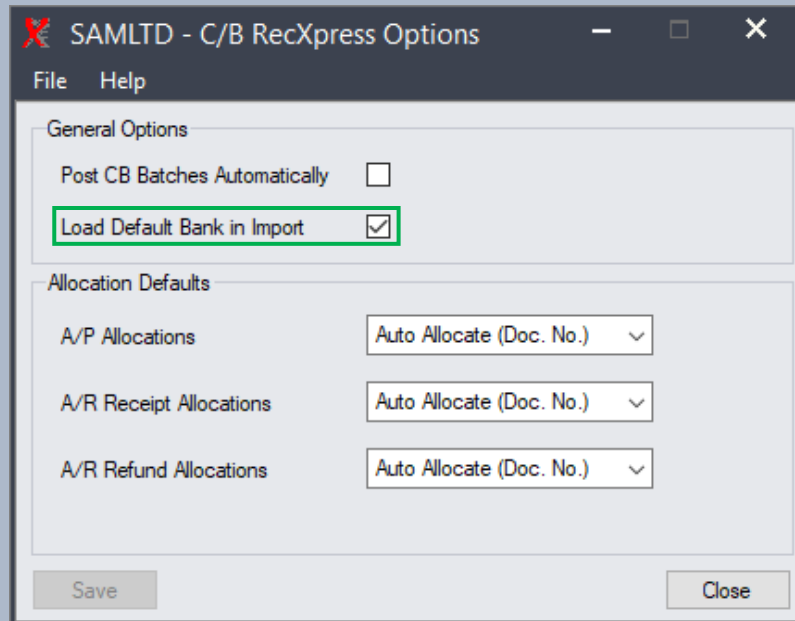
RecXpress Enhancements

Products: RecXpress for Cashbook | On Premise and Web UIs

RecXpress Enhancements

- Load Default Banks
- Drilldown
- Unposted Transactions
- Matched to Variance
- Validation to Not Allow Tax Exclusive Entries

Load Default Banks



Select this option if you would like to load the Default Bank Code setup in C/B Options when opening the RecXpress UI.

This was previously only available for the Web UIs, and we have now made it available for On Premise.

Drill Down – On Premise

SAMLTD - Seattle Tacoma Bank

SEATAC - Seattle Tacoma Bank

All Sort By Reference Ascending

☐ Show Cashbook

Category

Mode
☒ Single
☐ Multiple

CB Balance 133 582.43 Matched
Imported -96 538.40 135 691.03
Prev. Recon 0.00 -232 229.43
Bank -98 647.10 133 582.33

Stmnt	Import Status	RecX Post...	ID	Reference	Stmnt. Date	Entry Date	Year Period	Import Amt.	CB Ref.	CB Amt.
568	More than One ...	No	348883-1	2030/10/16	2030/10/16	2030 - 10		-150.00	348883	-150.00
568	Exact Match	No	348884	2030/10/17	2030/10/17	2030 - 10				
568	Exact Match	No	348885	2030/10/18	2030/10/18	2030 - 10				
653	More than One ...	No	348886-2	2030/10/29	2030/10/29	2030 - 10				
653	Exact Match	No	348887	2030/10/16	2030/10/16	2030 - 10				
653	Exact Match	No	348888	2030/10/25	2030/10/25	2030 - 10				
653	More than One ...	No	348889-3	2030/10/19	2030/10/19	2030 - 10				
653	Exact Match	No	348891	2030/11/02	2030/11/02	2030 - 11				
653	Exact Match	No	348892	2030/11/03	2030/11/03	2030 - 11				
653	Exact Match	No	348893	2030/11/03	2030/11/03	2030 - 11				
653	Exact Match	No	348894	2030/11/03	2030/11/03	2030 - 11				
653	Exact Match	No	348895	2030/11/04	2030/11/04	2030 - 11				
653	Exact Match	No	348896	2030/11/04	2030/11/04	2030 - 11				
653	Exact Match	No	348898	2030/11/05	2030/11/05	2030 - 11				
653	Exact Match	No	348899	2030/11/08	2030/11/08	2030 - 11				
653	Exact Match	No	348900	2030/11/09	2030/11/09	2030 - 11				
653	More than One ...	No	348901-4	2030/11/15	2030/11/15	2030 - 11				
653	Exact Match	No	348902	2030/11/10	2030/11/10	2030 - 11				
653	Matched with Er...	No	348903	2030/11/05	2030/11/05	2030 - 11				
653	Exact Match	No	348904	2030/11/16	2030/11/16	2030 - 11				
653	Exact Match	No	348905	2030/11/05	2030/11/05	2030 - 11				
653	Matched Amount	No	9811313SWC...	2030/11/05	2030/11/05	2030 - 11				
653	No Match	No	ADJUST DEP...	2030/11/21	2030/11/21	2030 - 11				

Print Renummer Batch Batch List Post RecX

Select the F9 key to load the RecXpress Details screen to view and edit the statement line. This allows for easier data entry of details required for entries selected for batch generation.

Details

Reference 348883-1

Import Status More than One Amount RecX Posted No Select For Batch Yes

Imported Values

Stmnt. Date 2030/10/16

Import Amt. -150.00

CB Ref. 348883 CB Amount -150.00

CB Status Reconciled Variance 0.00

Trans. Code 002 CHEQUE Stmt 568

Defaults for Batch

Period 2030 - 10 Exchange Rate 1.5425000

Comments

Category CHEQUES Optional Fields

Auto Number Yes Prefix Generated No. 00349275

Entry Description

Source Code SP Sundry Purchase

Account Code 2040 Accts payable, clearing

Distribution Code

Type Cashbook Allocation Mode Prepay

Misc/Vend/Cust

Close

Drill Down – Web UIs

The screenshot displays the Sage 300 RecXpress web interface. On the left, a sidebar contains navigation icons. The main area shows the 'RecXpress' section with tabs for 'Options', 'Summary', and 'Reconciliation'. Below these are filters for Bank Code (SEATAC), Bank Name (Seattle Tacoma Bank), Mode (Single), Display By (All), Sort By (Reference), and Category. A table titled 'Bank Statement Transactions' lists transactions with columns: Line, Import Status, RecX Posted, ID, and Reference. A pencil icon in the first row is highlighted with a green box and a line pointing to the 'Details' window. Two 'Details' windows are shown on the right, each with a green border. The top 'Details' window shows fields for Reference (348883-1), Import Status (More than One Arr), RecX Posted (No), and Select for Batch (Yes). It also has tabs for 'Imported Values' and 'Defaults for Batch'. The bottom 'Details' window shows fields for Period (2030 - 10), Batch Exchange Rate (1.5425000), Optional Fields, Comments, Category (CHEQUES), Auto # (Yes), Prefix, Generated Reference (00349275), Entry Description, Source Code (SP), Distribution Code, Account Number (2040), and Miscellaneous Code (1200).

Line	Import Status	RecX Posted	ID	Reference
1	More than One Amo...	No	0	348883-1
2	Exact Match	No	0	348884
3	Exact Match	No	0	348885
4	More than One Amount	No	0	348886-2
5	Exact Match	No	0	348887
6	Exact Match	No	0	348888
7	More than One Amount	No	0	348889-3
8	Exact Match	No	0	348891

Select the pencil to load the RecXpress Details screen to view and edit the statement line. This allows for easier data entry of details required for entries selected for batch generation.

Added Unposted Transaction Count to the UI

Sage | 300 Session Date: Nov 30, 2030 Administrator SAMLTD Search Help Settings Tools

R/X RecXpress : RecXpress Import RecXpress History

RecXpress

Options ⚙️

Bank Code * Bank Name

SEATAC Seattle Tacoma Bank

Options Summary Reconciliation

RecXpress

Last Statement Date Current Statement Date Unposted Transactions

9/30/2030 11/30/2030 62

CB Bank Balance	-2,108.70
Imported	-96,538.40
Matched	135,691.03
Unmatched	-232,229.33
Matched with Error	-0.10
Previously Reconciled	0.00
Bank Balance	-98,647.10

Close

An Unposted Transaction Count has been added showing the number of unposted transactions remaining.

Matched To Variance – On Premise

- Allow matching of variance amount to a posted 'Matched in error' transaction.
- If you have posted a transaction to the bank that was matched in error, and the next statement includes the variance amount, you can match the variance amount to the matched in error transaction.
- In the Cashbook Transactions grid, deselect the checkbox to only show unreconciled entries.
- Match the variance amount from the statement to the matched in error transaction.

Note: The Variance amount must be the exact difference.

The screenshot displays the SAMLTD - Seattle Tacoma Bank interface. The top section shows the bank name and a 'Matched To Variance' dropdown menu. Below this is a 'Show Cashbook' checkbox and a 'Category' field. The 'Mode' section has radio buttons for 'Single' and 'Multiple'. The 'CB Balance' section shows 'Imported' (136 860.71), 'Prev. Recon' (0.00), and 'Bank' (123 602.51). The 'Matched' section shows 'Imported' (10.00), 'Prev. Recon' (-10.00), and 'Bank' (123 612.51). The main table lists transactions with columns: Import Status, RecX Post..., ID, Reference, Stmt. Date, Entry Date, Year Period, Import Amt., CB Ref., and CB Amt. A transaction is highlighted with 'Matched To Variance' status, 'No' for RecX Post..., ID 12099_1, Reference 2030-2, Stmt. Date 2030/01/15, Entry Date 2030/01/15, Year Period 2030-01, Import Amt. -1.00, CB Ref. 2030-2, and CB Amt. -.

The bottom section is titled 'Cashbook Transactions (1)' and includes a 'Sort By' dropdown (Date), 'Ascending' checkbox, 'Only Unreconciled' checkbox, and an 'Enquiry' button. The table below has columns: Used, Bank Reference, Reference, ID, Stmt. Date, Description, Bank Amount, \$, Comments, and AR/AP. A transaction is highlighted with 'Yes' for Used, Bank Reference 12099_1, Reference 2030-2, ID 2030-2, Stmt. Date 2030/01/14, Description 2030-2, Bank Amount 10.00, \$ E, Comments, and AR/AP 2030-2.

At the bottom of the interface are buttons for 'Print', 'Renumber', 'Batch', 'Batch List', 'Post RecX', 'History', 'Refresh', and 'Close'.

Matched To Variance – Web UIs

- Allow matching of variance amount to a posted 'Matched in error' transaction.
- If you have posted a transaction to the bank that was matched in error, and the next statement includes the variance amount, you can match the variance amount to the matched in error transaction.
- In the Cashbook Transactions grid, deselect the checkbox to only show unreconciled entries.
- Match the variance amount from the statement to the matched in error transaction.

Note: The Variance amount must be the exact difference.

Sage | 300 Session Date: Nov 30, 2030 Administrator SAMLTD Search Help Settings Tools

RecXpress Options

Bank Code: SEATAC Bank Name: Seattle Tacoma Bank

Options Summary Reconciliation

Mode: Single Display By: Matched To Variance Sort By: Reference Direction: Ascending Display From: Category: >=

Bank Statement Transactions

Edit Columns

Line	Import Status	RecX Posted	ID	Reference	Stmt. Date	Entry Date	Year Period	Import Amount	CB Reference	CB Amount
1	Matched To Variance	No	0	12099_1	1/15/2030	1/15/2030	2030 - 01	-1.00	2030-2	-1

Page 1 of 1 1 - 1 of 1 items

Cashbook Transactions

Sort By: Reference Direction: Ascending Filter: Only Unreconciled

Edit Columns

Line	Used	RecXpress Reference	Reference	L...	Stmt. D...	Description	Bank Amount	Batch Rate	Status	Comments
1	<input checked="" type="checkbox"/>	12099_1	2030-2	0	1/14/2030	2030-2	10.00	1.4323000	E	

Page 1 of 1 1 - 1 of 1 items

Print Renumber Batch Batch List Post RecX History Refresh Close

Validation to Not Allow Tax Exclusive Entries when Creating a Batch - On Premise

The screenshot displays the SAMLTD - C/B Bank Accounts window and an error dialog box. The main window shows the 'Options' tab with 'Tax Tracking' checked. The 'Tax Group' is set to 'AGST' and the 'Transaction Type' is 'Purchases'. The 'Default Tax Method' is 'Calculate'. The 'Default Clearing Range' is set to '9999' days. The 'AR/AP Interface' is also visible.

The error dialog box, titled 'Error', contains the following text:

Error
Description: The tax amount cannot be exclusive for reference INTEREST RECEIVED.
Source: 16:06:46

The dialog box has 'Print' and 'Close' buttons.

The background window shows a table of transactions for 'SEATAC - Seattle Tacoma Bank'. The table has columns: Source, Account, Account Descri..., Tax Group, Tax Type, Tax Class, Tax Inclusive, Distribution..., Type, and Misc/Vend/Cust. The 'Tax Inclusive' column is highlighted in green, and the 'Distribution...' column is also highlighted in green. The 'Tax Inclusive' column contains values 'No' and 'Yes'. The 'Distribution...' column contains values 'Cashbook' and 'RENT'.

Source	Account	Account Descri...	Tax Group	Tax Type	Tax Class	Tax Inclusive	Distribution...	Type	Misc/Vend/Cust
BC	6110	Bank charges a...	USD TAX	Sales	1	No		Cashbook	
BC	6320	Interest, other	AGST	Sales	1	Yes		Cashbook	
AP			USD TAX	Purchases	1	Yes		Accounts Payable	1200
SD			USD TAX	Sales	1	No		Accounts Recei...	1200
SD			USD TAX	Sales	1	No		Accounts Recei...	1200
AP			USD TAX	Purchases	1	Yes		Accounts Payable	1500
AP			USD TAX	Purchases	1	Yes		Accounts Payable	1350
BC	6320	Interest, other	AGST	Sales	1	Yes		Cashbook	
BC	6320	Interest, other	AGST	Sales	1	No		Cashbook	
SP	2040	Accts payable, ...	AGST	Purchases	1	Yes		Cashbook	
SP	2040	Accts payable, ...	AGST	Purchases	1	Yes		Cashbook	
GE	9000	Corporate incom...	USD TAX	Purchases	1	No		Cashbook	
SP			USD TAX	Purchases	1	No		Cashbook	
BC	6110	Bank charges a...	USD TAX	Purchases	1	No	RENT	Cashbook	

Validation to Not Allow Tax Exclusive Entries when Creating a Batch – Web UIs

The screenshot displays the Sage 300 RecXpress interface. On the left, the 'C/B Bank Accounts' setup screen is visible, with the 'Options' tab selected. The 'Tax Tracking' checkbox is checked, and the 'Tax Group' is set to 'Australian GST'. The 'Transaction Type' is 'Purchases' and the 'Default Tax Method' is 'Calculate'. The 'Authority' table shows 'Australian GST' with a 'Tax Included' status of 'Yes'.

On the right, the 'RecXpress' screen shows a reconciliation for 'Seattle Tacoma Bank'. A modal dialog box is displayed with the following message:

Please correct the following issue(s):
The tax amount cannot be exclusive for reference INTEREST RECEIVED.

The 'Bank Statement Transactions' table is shown below the dialog:

Trans. Description	Entry Description	Source	Account	Account Description	Tax Class 1	Tax Inclusive 1	Distribution Code	Type	Misc/Vend/Cust
Returned item	Bank Charges	BC	6110	Bank charges and errors	1	No		Cashbook	
Net Stfee/Int		BC	6320	Interest, other	1	No		Cashbook	
Stop Order Ceded		AP			1	Yes		Accounts Payable	1200
NPS IRREVOCABLE		SD			1	No		Accounts Receivable	1200
NPS IRREVOCABLE		SD			1	No		Accounts Receivable	1200
Account Payment	Accounts Payable	AP			1	Yes		Accounts Payable	1500
Account Payment	Accounts Payable	AP			1	Yes		Accounts Payable	1350
Interest	Bank Charges	BC	6320	Interest, other	1	No		Cashbook	
Interest	Bank Charges	BC	6320	Interest, other	1	No		Cashbook	
Stop Order Ceded		SP	2040	Accts payable, clearing	1	No		Cashbook	

The 'Tax Inclusive 1' column is highlighted in green, and the 'Interest' row is also highlighted in green. The 'Tax Inclusive 1' value for the 'Interest' row is 'No'.



EFTXpress Enhancements

Products: EFTXpress for Cashbook | On Premise and Web UIs

EFTXpress Enhancements

- FTP/SFTP
- Statement Setup
- File Name and PGP Encryption
- Clear EFT Audit List

FTP/SFTP – On Premise

SAMLTD - EFTXpress Bank Codes

File Help

Bank Code: SEATAC Seattle Tacoma Bank *Required

Bank Format: STDBEST Best,Cats,Cats3

Export Path: DEFAULT DOWNLOAD PATH FROM BROWSER Browse File Extension: IMP

Account Number: 902-758801 Branch Code: 256478

Seed Number:

General Options Statement Setup File Setup

Additional Bank Export Fields ☒ Use Optional Fields

Company Code: Peresoft

Name:

User Reference: UID-Maintenance

Entry Class: 1

Optional Field 1: SD

Optional Field 2: SSH

Optional Field 3: Soho

Optional Field 4: STD

Optional Field 5: SBICJOEX

Output

Destination: SFTP with Key File

Host IP Address: 23.468.257.11.28

User: UserKeyWithPW

Key Password:

Private Key File: C:\SFTPKeys\KeyWithPW\id_rsa

Port: 22

Upload Directory: C:\Users\Joe\keyfile.ppk

Test

Save Delete New Close

- EFTXpress now allows you to select from a number of output destination options.
- Choose from the Output options where you want the EFT file to be exported to.
- EFTXpress supports FTP and SFTP with password, with Key File and with 2 factor authentication.
- If the bank allows you can upload directly to their FTP/SFTP site or you can use this option internally.
- If you select encryption, the file will be encrypted before it is uploaded.

FTP/SFTP – Web UIs

Sage | 300

Session Date: Nov 30, 2030 Administrator SAMLTD Search Help Settings Tools

EFTXpress Bank Codes

Options Create New

Bank Code SEATAC Seattle Tacoma Bank

Bank Format STDBEST Best,Cats,Cats3

Export Path DEFAULT DOWNLOAD PATH FROM BROWSER File Extension IMP

Account Number 902-758801 Branch Code 256478

General Options Statement Setup File Setup

> Additional Bank Export Fields

Output

Destination SFTP With Key File

Host Name 23.257.11.28 User Name UserKeyWithPW Port 22 Key Password FTP/SFTP Directory PeresoftEFT

Private Key File C:\SFTPKeys\KeyWithPWid_rsa

Test

Print Save Update Delete Close

- EFTXpress now allows you to select from a number of output destination options.
- Choose from the Output options where you want the EFT file to be exported to.
- EFTXpress supports FTP and SFTP with password, with Key File and with 2 factor authentication.
- If the bank allows you can upload directly to their FTP/SFTP site or you can use this option internally.
- If you select encryption, the file will be encrypted before it is uploaded.

Statement Setup

The screenshot displays the 'EFTXpress Bank Codes' application. The main window is titled 'SAMLTD - EFTXpress Bank Codes' and has a menu bar with 'File' and 'Help'. The 'Statement Setup' window is open, showing fields for 'Bank Code' (SEATAC), 'Bank Format' (STDBEST), 'Export Path' (DEFAULT DOWNLOAD PATH FROM BROWSER), 'Account Number' (902-758801), and 'Branch Code' (256478). The 'Seed Number' field is empty. The 'Statement Setup' window has tabs for 'General Options', 'Statement Setup', and 'File Setup'. The 'Statement Setup' tab is active, showing a table for 'My Statement Description Setup' with columns 'Segments' and 'Segment 1'. The table contains one row: 'One' and 'Batch Entry Reference'. Below this is a 'Beneficiary Statement Description Setup' section with a similar table. The main application window is titled 'Sage 300' and has a session date of 'Nov 30, 2030'. It has a menu bar with 'C/B Setup', 'Options', 'Bank Accounts', 'Source Codes', 'Distribution Sets', 'Miscellaneous C...', and 'More'. The 'EFTXpress Bank Codes' window is open, showing the same fields as the 'Statement Setup' window. The 'Statement Setup' tab is active, showing the same table as the 'Statement Setup' window. The main application window has a sidebar with icons for various functions. The 'EFTXpress Bank Codes' window has a 'Create New' button and a '* Required' label. The 'Statement Setup' window has a 'Save' button and a 'Delete' button. The main application window has a 'Print' button and a 'Close' button.

My Statement Example: Setup the description that will appear on your bank statement.

Beneficiary Statement Example:
Setup the description that will appear on the beneficiary statement.

File Name and PGP Encryption – On Premise

The screenshot shows the 'SAMLTD - EFTXpress Bank Codes' application window. The 'File Setup' tab is active, displaying various configuration options for EFT file generation and encryption. The 'File' section includes a 'Name' dropdown set to 'Custom' and an 'Example' field showing 'FTZZZZZZZZZZYYMMDD.IMP'. Below this is a 'File Sequence' field set to '0'. A table lists the file segments:

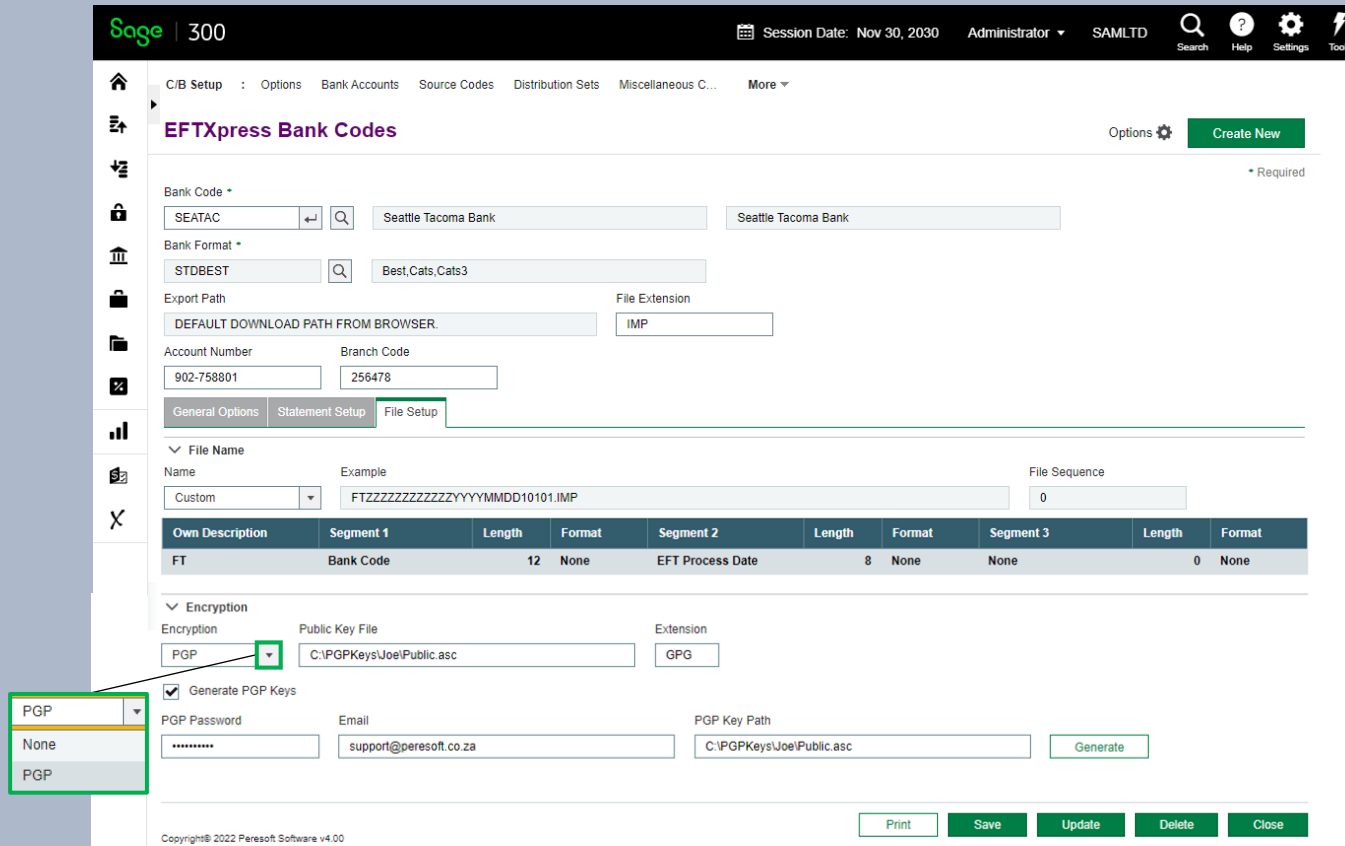
Own Description	Segment 1	Length	Format	Segment 2	Length
FT	Bank Code	12	None	EFT Process Date	8

The 'Encryption' section shows 'PGP' selected in the 'Encryption' dropdown. The 'Public Key File' is 'C:\PGPKeys\Joe\Public.asc' and the 'Encrypted File Ext' is 'GPG'. The 'Generate Keys' checkbox is checked. The 'Password' field is masked with asterisks, and the 'Email' field contains 'support@peresoft.co.za'. The 'Key Path' is 'C:\PGPKeys\Joe'. A 'Generate' button is present. At the bottom are 'Save', 'Delete', 'New', and 'Close' buttons.

Customize your EFT file name in EFTXpress Bank Codes. You can choose up to 5 segments, including the date and time, specifying the length and format for each one. Some banks require a specific file name. You can also use the Optional Fields in EFT Bank Setup.

Use PGP Encryption to encrypt the file generated by EFT. If you have selected to upload it using FTP/SFTP it will be encrypted before uploading.

File Name and PGP Encryption – Web UIs



Sage | 300 Session Date: Nov 30, 2030 Administrator SAMLTD Search Help Settings Tools

C/B Setup : Options Bank Accounts Source Codes Distribution Sets Miscellaneous C... More

EFTXpress Bank Codes

 Options Create New

Bank Code * SEATAC Seattle Tacoma Bank Seattle Tacoma Bank

Bank Format * STDBEST Best, Cats, Cats3

Export Path DEFAULT DOWNLOAD PATH FROM BROWSER. File Extension IMP

Account Number 902-758801 Branch Code 256478

General Options Statement Setup File Setup

File Name

Name Custom Example FTZZZZZZZZZZZZYYMMDD10101.IMP File Sequence 0

Own Description	Segment 1	Length	Format	Segment 2	Length	Format	Segment 3	Length	Format
FT	Bank Code	12	None	EFT Process Date	8	None	None	0	None

Encryption

Encryption PGP Public Key File C:\PGPKeys\JoelPublic.asc Extension GPG

☒ Generate PGP Keys

PGP Password ***** Email support@peresoft.co.za PGP Key Path C:\PGPKeys\JoelPublic.asc Generate

Print Save Update Delete Close

Copyright © 2022 Peresoft Software v4.00


Customize your EFT file name in EFTXpress Bank Codes. You can choose up to 5 segments, including the date and time, specifying the length and format for each one. Some banks require a specific file name. You can also use the Optional Fields in EFT Bank Setup.

Use PGP Encryption to encrypt the file generated by EFT. If you have selected to upload it using FTP/SFTP it will be encrypted before uploading.


Clear EFT Audit


SAMLTD - C/B Clear Cashbook Transactions


File Help

 Warning: Backup your data before continuing.
This function will allow you to delete reconciled transactions from your Cashbook and history as well as clear your audit lists. Please note that this function is not reversible so please make a backup of your data.

Transactions and History **Audit Lists And Batches**

☐ Printed Posting Journals To Sequence Number  ☐ Reset To 1

☐ Printed Posting Errors To Sequence Number 

☐ Deleted And Posted Batches Through Batch  ☐ Reset To 1

☒ Printed Registers

☐ Cheques ☐ Receipts ☐ Retrievals

☒ EFT Audit

Clear Close

The clearing of the EFT Audit list has been moved to Clear transactions in Periodic Processing. Only printed transactions will be cleared. Setup security in Security Groups for EFTXpress to allow the clearing of the EFT Audit List. Grant specific Users the Security Rights to perform this task.



Thank You for Your Support
For more visit www.peresoft.com