



Ignore Specified Transaction Codes from being added to a Batch

Products: RecXpress for Cashbook Web UIs

Slide Index

1. Create a new category
2. Create a rule with the transaction codes that you want to ignore
3. Select the category once you have imported the entries
4. Select No Match and 'All off' to prevent the entries from being added to the batch

Create New Category

The screenshot displays the Sage 300 R/X Rules configuration page. At the top, the Sage 300 logo is on the left, and session information (Session Date: Aug 26, 2020, Administrator, SAMLTD) is on the right. The main title is 'R/X Rules'. Below this, there are search fields for 'Rules Template' (containing 'SAMPLE') and 'NetBank Business CSV'. A callout box labeled 'New Category' points to the 'Category' field, which contains 'IGNORE' and 'Ignore Transactions'. Other fields include 'Auto #' (checkbox), 'Prefix', and 'Next Sequence Number'. Below the form is a table with columns: Transaction Code, Description, Entry Description, Compare Method, Compare Description, Source Code, GL Account, Account Description, Distribution Set, and Statement Amount. The table is currently empty. At the bottom, there are buttons for 'Print', 'Save', 'Delete', 'Optional Fields', and 'Close'. The page footer shows 'Page 0 of 0' and 'No items to display'.

Create a rule with the transaction codes that you want to ignore

The screenshot shows the Sage 300 R/X Rules configuration interface. The breadcrumb trail is R/X Setup > Options > Bank Formats > Transaction Codes > Rules. The page title is "R/X Rules".

Form fields include:

- Rules Template: SAMPLE, Cashbook, NetBank Business CSV
- Category: IGNORE, Category Description: IGNORE, Auto #: , Prefix: , Next Sequence Number: 00000001

Buttons: + Add Line, Delete Line, Edit Columns, Create New, Options.

Transaction Code	Description	Entry Description	Compare Method	Compare Description	Source Code	GL Account	Account Description	Distribution Set	Statement Amount
<input type="checkbox"/> 201	Ignore Entry	Ignore Transactions	None						

A callout box points to the "Entry Description" field of the first rule, containing the text: "Rule created to ignore Transaction Code".

Page 1 of 1, 1 - 1 of 1 items.

Buttons: Print, Save, Delete, Optional Fields, Close.

Copyright © 2020 Peresoft Software v1.01

Select the category once you have imported the entries

The screenshot shows the Sage 300 RecXpress interface. A 'Select Category' dialog box is open, displaying a table with one row. A callout box labeled 'Category' points to the 'Category' column of this row.

Select Category Dialog:

- Category:
- Starts with:
- Search:
- Table:

Category	Category Description
IGNORE	IGNORE
- Page: 1 of 1
- Buttons:

Background Table (Bank Statement Transactions):

Select for Batch	Import Status	RecX Posted	ID	Refer	Account	\$	Variance	Exchange Rate	Category
<input type="checkbox"/>	No Match	No	0	DEPO				1.5425000	DEPOSIT \$
<input type="checkbox"/>	No Match	No	0	DEPO	0.00		0.00	1.5425000	DEPOSITS
<input type="checkbox"/>	No Match	No	0	DEPO	0.00		0.00	1.5425000	DEPOSITS
<input type="checkbox"/>	No Match	No	0	DEPO	0.00		0.00	1.5425000	DEPOSITS
<input type="checkbox"/>	No Match	No	0	DEPO	0.00		0.00	1.3880000	DEPOSITS
<input type="checkbox"/>	No Match	No	0	DEPO	0.00		0.00	1.5320000	DEPOSITS

Select No Match and 'All off' to prevent the entries from being added to the batch

The screenshot shows the Sage 300 RecXpress interface. At the top, the 'Bank Code' is set to 'SEATAC' and the 'Bank Name' is 'Seattle Tacoma Bank'. A callout box labeled 'No Match' points to the 'Bank Name' field. Below this, the 'Display By' dropdown menu is set to 'No Match', highlighted with a green box. The 'All Off' radio button is selected, also highlighted with a green box, with a callout box labeled 'All Off' pointing to it. The table below shows four bank statement transactions. At the bottom, there are buttons for 'Print', 'Renumber', 'Batch', 'Batch List', 'Post RecX', 'History', 'Refresh', and 'Close'.

Id	ID	Reference	Stmt. Date	Entry Date	Year Period	Import Amount	CB Reference	CB Amount	\$	Variance	Exchange Rate	Category	Auto No.	Prefix	Generated Refere...	Trans. C
	0	DEPOSIT	10/16/2020	10/16/2020	2020 - 10	2,000.00		0.00		0.00	1.5425000	DEPOSITS	No		00000001	001
	0	DEPOSIT	10/16/2020	10/16/2020	2020 - 10	3,000.00		0.00		0.00	1.5425000	DEPOSIT \$	No		00000001	001
	0	DEPOSIT/R BLACK	8/29/2019	8/29/2019	2019 - 08	1,676.04		0.00		0.00	1.3880000	DEPOSITS	No		00000001	001
	0	DEPOSIT/R BLACK	11/7/2020	11/7/2020	2020 - 11	4,286.35		0.00		0.00	1.5320000	DEPOSITS	No		00000001	001



Thank You for Your Support
For more visit www.peresoft.com